

Budget : For 1977-78 a sum of Rs. 13,85,000 was spent out of the budget allocations of Rs. 16,64,000 on non-plan side. There was no provision made on the plan side. For 1978-79 a provision of Rs. 16,20,000 has been made on non plan-side.

Records Management : No remarks to offer.

Research and Reference : 192 research scholars availed themselves of the research facilities provided by the Department. 1,10,257 records were requisitioned by government agencies and 17,840 by research scholars, 857 queries from private agencies and individuals were attended to.

Reference Media : The proposal for the preparation of reference media such as catalogues, indexes etc., has been approved by Government and is expected to be put through during next year.

Publication Programme : The Publication Cell has been functioning in Tamil Nadu Archives from 12th November, 1976. The documents pertaining to the first half of 20th century have been taken up for selected publication.

The Transfer of Power : 1942—47, published by Her Majesty's Stationery Office, London, has been taken as a model, not only in selecting records but also in the mode of presentation to facilitate reference to records. The selection of documents on (i) The Thinnevelly Riot, Conspiracy and Ashe Murder (ii) The Neill Statue Satyagrah (iii) The Legal Remembrancer and (iv) The Bar Council of India has been completed and are awaiting final scrutiny while material on (i) The Sheriff of Madras (ii) The Employment of Children in Factories (iii) The Constitution of 'Nidhis' and (iv) The Madras Discharged Prisoner Aid Society, has been collected. The material on the following subject is being collected (i) The Non-Brahamin Movement, (ii) The Madras Vigilance Association, (iii) The Seditious Articles, Speeches etc, by Political Personalities, (iv) The change of names of Towns, Roads, Streets, etc. (v) The Prevention of Cruelty to Animals (vi) The Establishment of Ultimate Court of Appeal in India and (vii) The Civil Disobedience Movements.

Preservation of Records : During 1977-78 2,361 sheets were flattened, 3,375 sheets repaired with tissue paper, 66,589 sheets with chiffon and 3,375 sheets with acetate foil. 62,694 sheets were guarded and 1,446 registers and volumes were bound.

Library : 587 books were acquired. The question of appointing a librarian and supporting staff was under consideration. A proposal for the construction of a separate building for Archives Library has been sent to government for inclusion in the Sixth Five-Year Plan.

Other Activities : It is proposed to hold 'Archives Week' in August, 1978.

UTTAR PRADESH

1976-77

Administration : The Office of the Uttar Pradesh State Archives is under the administrative control of the department of Cultural Affairs, Uttar Pradesh Government. The building for the Regional Archives, Nainital, is now available and this office will start functioning soon.

The total number of posts in the Uttar Pradesh State Archives on March 31, 1977 was 69.

Budget : For 1976-77 a sum of Rs. 4,66,100 was spent out of the budget provision of Rs. 5,03,800 on the non-plan side and a sum of Rs. 1,14,100 out of the budget provision of Rs. 1,27,000 on the plan side was spent. For 1977-78 provision for Rs. 4,35,500 was made on non-plan side and Rs. 2,00,000 on the plan side.

Building : The Uttar Pradesh State Archives has its own building. There are proposals for the construction of two more storeys of the new muniment block in near future.

Record Management : Files of the various departments kept in the record rooms of the Uttar Pradesh Secretariat, Lucknow, were examined, listed and transferred for permanent preservation to the Uttar Pradesh State Archives in 2,921 bundles. 4 files relating to National Movement were transferred to this office from the office of the District Judge Basti, 113 bundles belonging to Commissioner's Office Allahabad, were also transferred to the Regional Archives, Allahabad. 15,517 items were inventoried, 12,799 files and 6,702 volumes were restored properly after regular checking and verification.

Research and Reference : 148 Research Scholars consulted the records and 4,984 pages of excerpts taken by them from the records were released.

Release Media : Lists of 24,009 files and 4 bundles of different departments were prepared.

Publication Programme : Two articles 'Records Management in Uttar Pradesh' and 'Development of Archives in pre-British Period' were published during the period under review.

Preservation of Records : About 14,723 sheets were flattened, 14,723 sheets repaired, 1,328 sheets guarded and 284 volumes, files and registers were bound.

Photo-Duplication : Enlargements of 1,515 documents were prepared.

Library : During the period under review 2,006 books were received from various offices on exchange basis. 73 important books were purchased.

Training : A two week's training in Archives Keeping was imparted to 32 officials of various departments and offices of Government of Uttar Pradesh.

Other Activities : During the period under review records rooms of the Offices of the Commissioner, Varanasi; Collectorates of Varanasi Ghazipur and Mirzapur were inspected.

Dr. Ahmed Talib Abraham, Minister of Information and Cultural Affairs, Algeria, Dr. H. Boberach, Director, Federal Archives, West Germany, Mr. Martin Moir, Deputy Director, India office Library, London and Mr. L. Swith, Archivist from Hungary visited this office and studied its working. Dr. K. P. Srivastava, Director, Uttar Pradesh State Archives attended the VIIIth Session of the International Congress on Archives at Washington as one of the members of Indian delegation from Uttar Pradesh.

An exhibition of rare documents was organised by this office at the Begam Hazrat Mahal Park on the occasion of Lucknow Festival sponsored by the Department of Cultural Affairs, Government of Uttar Pradesh.

The State Archives received 24 important documents and collections of news bulletins of Azad Hind Army, as donation.

WEST BENGAL

1976-77

Administration : There was no change in the administrative set up during 1976-77.

Budget : During the year under report there was no separate budget provision for the State Archives of West Bengal. The expenditure was met from the total grant allocated to the the Education Department as a whole.

Building : The State Archives has a building of its own.

Record Management : During the period under report 15,715 files of the Home, Finance and Education Department were appraised and out of these 15,276 files were found fit for permanent retention. The retention schedule was followed while reviewing the files.

Research and Reference : 124 research scholars availed themselves of the research facilities. 165 queries on records from private agencies/ individuals were attended to 2,368 requisitions by Government agencies and 2,188 requisitions by research scholars were attended to.

Reference Media : The work of preparation of the Press Lists of the records of the Revenue Department from 1787 onwards and of the Board of Trade Commercial from 1777 onwards is in progress. In order to prepare Consolidated Index to the records of the post-Mutiny period, 423 index slips to the records of Home (Police) Department 1943 and 250 index slips to the records of Home (Press) Department 1945 were prepared.

Publication Programme : The Administrative Report of the State Archives of West Bengal, 1972—75 was published during the period under report. The type script of the Guide to the Records in the State Archives of West Bengal, Part I, 1758—1858 was sent to the press.

Preservation of Records : 37,525 brittle and damaged pages were repaired and 277 volumes were rebound. 1,300 maps were fumigated; and 350 files and 700 books were similarly treated in the paradichlorobenzene chamber.

Photo-Duplication : A microfilm camera with its accessories have been purchased in February, 1977. The microfilming unit of the State Archives is expected to be put into operation very soon. The proceedings volumes of the Judicial Department from 1876 to 1900 and of the General Department from 1859 to 1865 were microfilmed.

Library : 989 books were acquired during the period under review.